



4380 South Service Rd., Unit #5, Burlington Ontario L7L 5Y6 Phone 905-634-2221 Fax 905-634-2207

**Repair Submission Form**  
(We suggest you keep one copy for your records)

**Contact Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Prov/State \_\_\_\_\_ Postal/Zip Code \_\_\_\_\_

Work# \_\_\_\_\_ Home# \_\_\_\_\_ Fax # \_\_\_\_\_

Email \_\_\_\_\_

**Ship To (if different)**

Address \_\_\_\_\_

City \_\_\_\_\_ Prov/State \_\_\_\_\_ Postal/Zip Code \_\_\_\_\_

**Equipment Information**

Make \_\_\_\_\_ Model \_\_\_\_\_ Serial No. \_\_\_\_\_

Accessories included \_\_\_\_\_  
(eg. strap, batteries, lens cap)

**Warranty Information (if applicable)**

Date of Purchase \_\_\_\_\_ (month/day/year)

Store Where Purchased \_\_\_\_\_

**\*\*\* Please Note \*\*\***

A legible copy of the proof of purchase and warranty card must be included with your repair.  
(Otherwise an estimate will be completed for the service required to your equipment.)

Reason for Service \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Repair Submission Form (continued)

### Pre-Approved Payment Information (used for non-warranty service)

Prepaid repair authorization will expedite the repair of your equipment. We accept both Visa and MasterCard.

Please circle the applicable card type.

Visa

MasterCard

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Pre-Approved Amount \_\_\_\_\_ (excluding applicable taxes and shipping)

I authorize Nortown Photo Service to charge my credit card up to the pre-approved amount, along with additional shipping and taxes.

Authorization \_\_\_\_\_ Date \_\_\_\_\_

The following is additional information you will find useful to track your repair.

### Checking the Status of your repair On-line

Upon receipt of your shipment, we will unpack the equipment and enter your personal information, as well as your product information, into our computer system. This process may take 2-3 business days. You can check the status of your repair on-line via our secure website, [www.repairstatus.net/r00002/](http://www.repairstatus.net/r00002/), by inputting your last name in the reference field and the serial number of your product in the serial number field. If an estimate is required for your repair, you will be notified by the email or fax number you provided.

We thank you for choosing Nortown Photo Service. Please feel free to contact us if you have any questions regarding the service to your photographic equipment.

### Mailing Label

**Nortown Photo Service  
4380 South Service Road, Unit #5  
Burlington, Ontario  
L7L 5Y6  
Attention: Service Department**